

LEGAL VIOLATION REPORT FORM

General information		Comments from the person reviewing the report
Who/ what is the report about?		
Date of the report		
Contact address details of the whistleblower		
First and last name of the whistleblower		
Postal correspondence address of the whistleblower		
Detailed information		
Date of the occurred or potential legal violation		
Date when the whistleblower became aware of the legal		
Location of the legal violation or where the information about the violation was obtained		
Has the legal violation been previously reported by the whistleblower to another person or organization/ institution/ authority? If so, please provide detailed information.		
Detailed description of the legal violation		
Person or persons to whom the report relates (person or persons who committed the legal violation or person associated with the offender)		
First and last name of person no. 1 to whom the report relates		
First and last name of person no. 2 to whom the report relates		
First and last name of person no. 3 to whom the report relates		

Person or persons harmed		
First and last name of harmed person no. 1		
First and last name of harmed person no. 2		
First and last name of harmed person no. 3		
Witnesses		
First and last name of witness no. 1 and his/her contact information		
First and last name of witness no. 2 and his/her contact information		
First and last name of witness no. 3 and his/her contact information		
Description of evidence (if available)		
Whistleblower's statement		
<p><i>I am aware that it is prohibited to knowingly make false (unsupported by facts) reports of legal violations. I understand that if I violate this prohibition, Activerse.app Ltd. may take the following actions against me in particular: terminate the employment contract or civil law contract, with or without notice, due to my fault seek compensation or damages.</i></p>		
Attachments to the report		
1.		
2.		
3.		
<p>_____</p> <p>(Signature of the whistleblower)</p>		
<p>INFORMATION ON THE PRINCIPLES OF PERSONAL DATA PROCESSING OF THE WHISTLEBLOWER BY ACTIVERSE.APP LTD.</p>		
<ol style="list-style-type: none"> 1. The Administrator of the Whistleblower's personal data is Activerse.app Ltd. with its registered office in Poznań (60-702), Głogowska 31/33. 2. Contact for the Data Protection Officer: . 3. The purpose of processing the Whistleblower's personal data is the proper handling of law violation reports and taking follow-up Actions by Activerse.app. 		

4. The legal basis for the processing of the Wh personal data - with regard to the Whistleblower's "ordinary" personal data - is Art. 6 sec. 1 letter c or f of the GDPR, and with regard to the Whistleblower's special category data, e.g. health data – Art. 9 sec. 2 letter a, f or g of the GDPR, whereby:
 1. Art. 6 sec. 1 letter c of the GDPR provides that the processing of personal data is necessary to fulfil a legal obligation incumbent on the personal data Administrator (here these are obligations incumbent on Activerse.app, arising from the provisions of the Whistleblower Protection Act);
 2. Art. 6 sec. 1 letter f of the GDPR provides that the processing of personal data is necessary for the purposes of legitimate interests pursued by the personal data Administrator or by a third party (here the processing of personal data by Activerse.app is necessary, among others, to establish, pursue or defend claims);
 3. Art. 9 sec. 2 letter a of the GDPR provides that it is permissible to process special category personal data (e.g. health data) if the data subject (e.g. the Whistleblower) has given explicit consent to the processing of these personal data for one or more specific purposes;
 4. Art. 9 sec. 2 letter f of the GDPR provides that it is permissible to process special category personal data if it is necessary to establish, pursue or defend claims;
 5. Art. 9 sec. 2 letter g of the GDPR provides that it is permissible to process special category personal data if it is necessary for reasons related to an important public interest (such interest may be the legal protection of whistleblowers), based on the provisions of law.
5. Recipients of the Whistleblower's personal data: Google providing us with a suite of applications/services, mobile phone operators, and a law firm.
6. The Whistleblower's personal data is not transferred to third countries, except for the which is currently fully legal, and is related to the use of services provided by Google, e.g. Gmail mail program.
7. Retention of the Whistleblower's data: 3 full calendar years after the end proceedings in Activerse.app, related to the report made by the Whistleblower.
8. The Whistleblower's rights: The Whistleblower has the right to:
 - 8.1. access personal data;
 - 8.2. rectification of personal data;
 - 8.3. request for deletion of personal data;
 - 8.4. restrict the processing of personal data;
 - 8.5. object to the processing of personal data;
 - 8.6. withdraw consent at any time the legality of the processing out on the basis of consent before its withdrawal;
 - 8.7. request the transfer of personal data to another administrator;
 - 8.8. file a complaint to the supervisory authority (to the address of the President of the Personal Data Protection Office, Stawki 2, 00-193 Warsaw).
9. The Whistleblower's personal data is not used for automated decision-making.
10. Providing personal data by the Whistleblower is voluntary. However, if it is not provided, Activerse.app will leave the report unrecognised (anonymous reports are not subject to recognition).